### 1. OPEN SESSION

**6:00-6:05**

<table>
<thead>
<tr>
<th>6:00</th>
<th>1. Call to order and roll call</th>
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<tbody>
<tr>
<td>☑ Lauren Cohen (LC)</td>
<td>☑ Plasha Fielding Will (PW)</td>
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<tr>
<td>☑ Robert Lee (RL)</td>
<td>☑ Sean Madden (SM)</td>
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<tr>
<th>Administrators:</th>
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<tbody>
<tr>
<td>Eric Pearlstein (EP)</td>
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### 2. CLOSED SESSION

In accordance with Government Code, Sections 54950 - 54962, the Board must disclose the items to be discussed in closed session. This may be done by referring to the closed session agenda items as listed on the closed session agenda or by number on the agenda. After closed session, the Board shall report out actions taken in closed session as required by law, including members’ vote and abstention.

**6:05-6:45**

<table>
<thead>
<tr>
<th>6:05</th>
<th>2.1. Public appointment</th>
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<tbody>
<tr>
<td>6:15</td>
<td>2.2. Public employment</td>
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<tr>
<td>6:20</td>
<td>2.3 Conference with real property negotiator, Lou Perske, regarding property at 1720 Yosemite Street, Seaside.</td>
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### 3. OPEN SESSION

**6:45-8:00**

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<tr>
<th>6:45</th>
<th>3.1. Call to order and roll call</th>
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<tbody>
<tr>
<td>☑ Lauren Cohen (LC)</td>
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<tbody>
<tr>
<td>Eric Pearlstein (EP)</td>
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**6:47 | 3.2. Report of action taken in closed session |
Motion to ratify contract for Tina Graham as bookkeeper approved unanimously. Motion to ratify contract for Elisabeth Lane as drama teacher approved unanimously. |

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<thead>
<tr>
<th>6:50</th>
<th>3.3. Hearings and petitions</th>
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<tbody>
<tr>
<td>The public may comment on items within the Board's jurisdiction but not on the agenda. The Board may not respond except to ask clarifying questions. The length of comments may be limited to 3 minutes by the Chair and total time allotted to non-agenda items will be limited to 15 minutes. The public may comment on agenda items at the time each item is considered by the Board.</td>
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<td>None</td>
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<tr>
<th>7:05</th>
<th>3.4. Academic update</th>
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<tr>
<td>3.4.1. Staff evaluation process report by EP</td>
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EP will be working with the teachers on the use of the elements in each of the 4 domains in their evaluation as teachers. Each teacher will prepare their annual plan of instructional improvement and may include in their professional growth plan, participation in the state BTSA training or mentoring another teacher. Grades K-3, 4/5, 6-8, and specialists will have a team leader to represent them with the administration. The 6-8 team will have 2 co-chairs. EP explained to the Board the process of assessing a lesson observation and the elements reviewed with a teacher. Communications to parents will be copied to the administration for their review. Expectations for frequency and quality of response to parents and conferences as scheduled will be monitored by the administration. All teachers will be reviewed for their contributions to the total school operation and the success of the students. Board complimented EP on the presentation. |

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<tr>
<th>7:20</th>
<th>3.5. Consent</th>
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<tr>
<td>3.5.1. Approval of minutes from August 11 monthly meeting</td>
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Moved PW. Seconded JT. Approved 7-0, RL abstaining. |

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<th>7:25</th>
<th>3.6. Correspondence</th>
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<tr>
<td>LP noted SB 658 passed; potential future impact on charter schools funding. SM requested that staff set up an email address of <a href="mailto:board@ismonterey.org">board@ismonterey.org</a> as channel for correspondence.</td>
<td></td>
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<th>7:30</th>
<th>3.7. Action items</th>
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<tr>
<td>3.7.1. Revision of benefits offerings and policies (tabled discussion from June 2008 meeting)</td>
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Withdrawn. |
3.7.2. Authorization of school ski trip  
LP shared that the trip is fully insured through the Presidio Recreation program and students will pay their own way. Fully voluntary program, and not part of the fair share program. Board requested that the permission form contain language related to fees not being part of the fair share plan.

3.7.3. Approval of unaudited financials  
No motion. Special meeting scheduled for 4pm, Friday, September 12.

3.7.4. Approval of license agreement for additional classroom  
Motion to approve the license agreement as proposed by MPUSD. Moved PaG. Seconded JT.  
LP recommended that the board not approve the current agreement as it is a license, not a lease agreement, and it says that it supersedes all other agreements.  
Motion failed 0-8.

3.7.5. Cancellation of Chamber of Commerce membership  
LP reported that membership costs $650 per year and that we are gaining nothing from it. LC noted that it may support our fundraising efforts, but may be renewed later. Board agreed that the benefits do not justify the expense at this time, and referred back to LP for administrative action.

7:50 3.8. Information/discussion items

3.8.1. Administration reports (attached)  

3.8.2. Board committee reports (attached)  
SM requested that LP provide a monthly financial report to the board starting in October. SM requested that the board review the definition of Internationalism and provide recommendations on integration throughout the ISM programs.

3.8.3. ISM Foundation report  
BI, JT, and PW will join together to determine recommendations regarding funding of fieldtrips for the next board meeting. Class fundraising for family fair share is being handled by classroom parents, and each room has a thermometer to highlight their class contributions. ISM Foundation requested having an opportunity to share a state of the school presentation at other school events.

8:10 3.9. New business  
None

8:25 4. CLOSED SESSION

6:20 2.3 [continued] Conference with real property negotiator, Lou Perske, regarding property at 1720 Yosemite Street, Seaside.

8:50 5. OPEN SESSION

8:50 5.1. Call to order and roll call  
✓ Lauren Cohen (LC)  
✓ Robert Lee (RL)  
✓ Joanne Storkan (JS)  
✓ Plasha Fielding Will (PW)  
✓ Paul Gaucher (PG)  
✓ Bobbie Infelise (BI)  
✓ Sean Madden (SM)  
✓ Grant Miles (GM)  
✓ Alastair Rodd (AR)  
✓ John Tilley (JT)  
✓ Chris Steinbruner (CS)  
✓ Eric Pearlstein (EP)  
✓ Lou Perske (LP)  

Administrators:  

8:53 5.2. Report of action taken in closed session  
None

8:55 6. ADJOURNMENT

Next regular meeting: October 20 (NOTE: meeting on third Monday due to school break)
EXECUTIVE DIRECTOR’S REPORT TO THE BOARD

Sept. 8, 2008

Students:

- Currently 383 students are enrolled at ISM. The following vacancies exist: one 6th, one 7th.
- The school year got off to an excellent start with a rousing all-school assembly at which all the teachers introduced themselves.
- The Middle School leaves on Sept. 8 for their annual retreats. Grade 6 and 7 to Marin Headlands. Grade 8 to Catalina Island. Grade 6 and 7 students will return on Sept. 10. Grade 8 will return on Sept. 12.
- Director’s List students from the third trimester of ’07-08 were honored with a pizza lunch with the Director.
- API scores for last year just released. ISM improved by 23 points from an already high score of 869 to 892. We are higher than the averages at MPUSD, Pacific Grove, and Carmel Unified, although they all have high schools included.

Staff:

- All staff positions are currently filled, with the exception of four resource aide positions.
- There is dissatisfaction amongst staff on the lack of resource aides. Can we possibly hire a part-time aide?
- All staff participated in a series of important professional development workshops prior to the start of school and on August 27-29. Topics covered were Power School, Student Study Teams, Intervention Strategies, Language Arts, World Savvy (social studies) Everyday Math and Science Companion.

Facilities:

- We were able to acquire the additional classroom needed for Middle School prior to the start of the school year. Most of the needed furniture was supplied. There is still no intercom service. Legal counsel is reviewing the lease agreement proposed by MPUSD.
- Four attempts have been made to get a meeting with Dr. Shepherd re: ISM move to Hayes Park and joint cooperative efforts.
- Gophers ate through the fiber optic cable thus disabling internet access and communications to a number of classrooms for a few days. ISM tech team killed the offending gopher and made a temporary repair to restore service, but the permanent repair by MPUSD has not been completed.
- First Alarm Company, which manages our alarm system, has met with the Director and surveyed the system in place. By their own analysis it is outdated and will be replaced. They were asked to provide some proposals on possible upgrades to the system.
- The Associate Director has developed and implemented a plan to speed up and make more efficient the after school pick-up procedure.
- A successful fire drill was held on Sept. 3.

Public Relations:

- Back to School night seemed to be a great success, with most parents in attendance.
- SB 658 which allocates $100 million to the SB 740 charter school facility grant program was overwhelmingly approved by the state legislature.
- Staff are greatly looking forward to the Staff Appreciation party.
- On consecutive Friday evenings in August the Director held two parties at his home for staff. One for new teachers and the other for all staff. Good times had by all.
• Relations and cooperation with the MCOE special education program housed at Manzanita are very positive.

Finance:

• Replacement bookkeeper was hired. Tina Graham is also employed at Washington Union School District so she already knows school account management procedures.
• New software has been installed to expedite bank deposits.
• Closing of 2007-08 books is near completion. Unaudited actuals are due to MPUSD on Sept. 15.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Amount</th>
<th>Students</th>
<th>Total</th>
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<tbody>
<tr>
<td>K</td>
<td>$9</td>
<td>40</td>
<td>$360</td>
</tr>
<tr>
<td>1</td>
<td>$163</td>
<td>40</td>
<td>$6,520</td>
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<tr>
<td>2</td>
<td>$67</td>
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<tr>
<td>3</td>
<td>$7</td>
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</tr>
<tr>
<td>4</td>
<td>$217</td>
<td>50</td>
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<tr>
<td>5</td>
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<tr>
<td>6</td>
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<td>8</td>
<td>$415</td>
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<tr>
<td>TOTALS</td>
<td></td>
<td>385</td>
<td>$90,665</td>
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Internationalism at the International School of Monterey

*Foundation*

With our vision of a world of understanding and our mission to educate all children toward becoming conscientious, compassionate, and responsible citizens of the world, ISM has committed deeply to internationalism. We further define ISM as a successful school created to bring worldclass international education to a public school setting, and we isolate internationalism is one of our school’s four academic commitments.

Moreover, our Strategic Plan targets a Comprehensive, International Educational Program as one of our four strategic commitments:

ISM commits to delivering a comprehensive, international educational program—characterized by highly effective teaching and learning—that produces students who are conscientious, compassionate, and responsible citizens of the world; who are confident, free-thinking, motivated, multilingual, and ethical individuals; and who see multiple perspectives and have lifelong learning habits.

And we isolate teaching internationalism throughout the curriculum as the first strategic outcome under this commitment. Meanwhile, we have connected with other International Schools across the globe through common components of our names and curriculum, and accreditation by the Council of International Schools.

*Definition*

So, we are clearly committed to internationalism. But what exactly does that mean? And how does it shape the students we teach?

Fortunately, we are not the only International School facing the challenge of defining this key term. In fact, through its Defining Internationalism through Standards project, the Council of International Schools has worked to arrive at a shared definition, and plans to incorporate this into its accreditation standards in the years ahead.

Through the project, CIS has recognized an emerging collective mission shared by all schools offering international education: to develop young people equipped and disposed to make difference in a world of daunting complexity and increasing challenge. CIS has further recognized that these products of our schools will have the requisite understandings, knowledge, skills, and sense of moral purpose required to listen to diverse opinions, know their own minds, and make a stand for what they believe.

Recognizing the direct alignment between these collective characteristics and our own identity, rather than attempting to create our own definition, we have adopted this standards-based definition of internationalism developed through the CIS project:

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**Standards-Based Definition of Internationalism**

Our school, through its mission, curriculum, policies, and practices provides opportunities for learners to develop:

**ETHICS**
A personal code of ethics, through meaningful engagement with issues of principle explored from multiple perspectives and through experiencing their school as a model of ethical practice

**GLOBAL PERSPECTIVE**
Understanding of issues of diversity, peace and conflict, sustainable development, and social justice and equity

**DIVERSITY**
Empathy, perspective, and self-knowledge through meaningful engagement in their own beliefs, values, and perspectives as well as those of others

**COMMUNICATION**
Competency in the medium of instruction (English), another language (Spanish), and, with as much support as the school can offer, their mother-tongue

**COMMUNITY**
The disposition to participate actively and responsibly in their local and global community through meaningful, reflective experiences

**LEADERSHIP**
Competency in collaborative problem identification and solution through meaningful experiences of leading, supporting, responding to different opinions, and reaching constructive resolution
**Application**

So, we can define internationalism in terms of student outcomes. But what does it look like in action? Our well defined commitment to internationalism only becomes real and achievable when applied within our curriculum, policies, and daily practices. Thus, we have isolated the following specific expectations to ensure that all of these circle back to this core commitment:

E.g.

Each policy adopted by the board includes a section titled Consideration for Internationalism.
Each academic unit plan includes internationalism objectives.
Each Schoolwide Enrichment Model subject plan includes a defined focus on internationalism.

ACTUAL LIST TO BE DEVELOPED