ISM Board Meeting
ISM School Campus, Library
1720 Yosemite Street, Seaside, CA 93955

Wednesday, November 8, 2006
Closed Session – 7:00 pm
Open Session – 7:45 pm

Minutes

1. Opening Session 7:12 PM
   A. Call to Order
   B. Roll call:
      ☑ Bobbie Infelise (BI) ☑ Grant Miles (GM)
      ☑ Paul Gaucher (PaG) ☑ Cary Neiman (CN)
      ☑ Prashant Gupta (PrG) ☑ Joanne Storkan (JS)
      ☑ Chris Hasegawa (CH) ☑ John Tilley (JT)
      ☑ Sean Madden (SM) ☑ Chrissie Jahn (CJ)

2. Closed Session: 7:13 PM
   In accordance with Government Code, Sections 54950 - 54962, the Board must disclose the items to be discussed in closed session. This may be done by referring to the closed session agenda items as they are listed on the closed session agenda or by number of letter on the agenda. After closed session, the Board shall report out actions taken in closed session as required by law, including members' vote and abstention. The Board will meet in closed session from 7:05-7:45 pm.
   A. Public Employment
   B. Public Appointment:
      ISM Board Membership
   C. Conference with Real Property Negotiator
      Property: 1720 Yosemite Street, Seaside
      Negotiating Parties: Chrissie Jahn
      Under Negotiation: Terms and Conditions

3. Open Session 8:20 PM
   A. Call to order
   B. Roll call:
      ☑ Bobbie Infelise (BI) ☑ Grant Miles (GM) ☑ Chrissie Jahn (CJ)
      ☑ Paul Gaucher (PaG) ☑ Cary Neiman (CN)
      ☑ Prashant Gupta (PrG) ☑ Joanne Storkan (JS)
      ☑ Chris Hasegawa (CH) ☑ John Tilley (JT)
      ☑ Sean Madden (SM) ☑ Mike Whilden (MW)

   C. Report of any Action Taken in Closed Session:
      Unanimously approved appointment of Mike Whilden to the ISM Board.
4. Hearings and Petitions:
   A. Citizens and Petitions:
   Notice: The public may make comments related to items within the Board's jurisdiction, which are not on the agenda. The Board may not respond except to ask clarifying questions. The length of comments may be limited to 3 minutes by the Chairman and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The public may make comments regarding items on the agenda at the time that item is considered by the Board.

   Sally Burns expressed her desire to have staff input into the search for a new Executive Director, and proposed a formalized structure for regular staff input to the board.

5. Consent:
   A. Approval of Minutes October 11 & October 22, 2006
      Motion to approve PaG. Seconded BI. Approved 9-0 with MW abstaining.

6. Correspondence
   PrG referenced an email exchange with Todd Spedding and Sally Burns regarding input to the executive director search process and strategic planning that included his commitment to involve all stakeholders.

7. Action Items
   A. Board Policy Manual
      Tabled until next board meeting so that subcommittee (PaG, PrG, CN, and MW) can come back with recommendation.

8. Information Items
   A. Exec Director’s Report by CJ
      Delivered to board via email in advance of meeting (available upon request)
      Regarding accreditation, PaG asked CJ what she believes is most important among the recommendations anticipated. CJ responded that strategic planning is clearly most important. PrG indicated that the board intends to bring in a strategic planning consultant. Todd Spedding offered to provide the name of a possible consultant that he described as “superb.” GM asked whether we will get a preliminary report. CJ responded that the recommendations will come in late November or early December in advance of the final report. Carol Evans reported that a staff “systemic planning” group with representatives from various grade levels has already begun working on planning with an initial focus on philosophy and objectives. PrG suggested that all efforts must be coordinated. GM indicated that we are currently operating on hearsay from a number of sources, that he is confused on process at this point, and that we need to be careful not to begin working in ways that don’t match the recommendation priorities. CJ indicated that the board retreat on January 13 will start the process and create a framework for moving forward. GM recommended considering options for consultant and waiting for accreditation report over next month. Sally Burns indicated that staff recommended curriculum work two years ago, and that the accreditation recommendation did not come as a surprise. Carol Evans asked about staff involvement in the process from the start including the search for a consultant. Sally Burns suggested that this is a credibility issue and that, and raised the issue of money as critical. SM suggested that defining “all stakeholders” will be one of the first challenges presented by any consultant, and that we will need to determine at what point in the process to involve each stakeholder group. GM suggested that we will need to have initial framework with rules of engagement. Todd Spedding suggested that we need to begin by pouring our keel so that the wind doesn’t blow us off course.
      PaG asked about impact of new tardy policy.
      Carol Evans indicated that staff attending in-service on budget had questions about distribution of soft money, and that this related to grant monies that might have been earmarked but labeled as “curriculum development.”

   B. Finance Committee Report by GM
      First quarter: revenues of $637K exceeded plan by $54K; expenses of $480K exceeded
plan by $16.7K; net income of $226K exceeded plan by $76K. Reforecast of 2006-07 full year plan: state revenues projected at $2,051K would exceed forecast by $19K; local revenues projected at $259K would fall short by $123K; salary expenses projected at $1,479K would be $32K favorable to original plan; program net revenues projected at $84K would be $16.7 better than forecast. All numbers reflect debt paydown that will position us for positive cash position in the future.

C. Development Committee Report by CJ
Grant proposal summary delivered to board via email in advance of meeting (available upon request)
Foundation report by PaG
Will focus on calls to parents, with three nights planned between now and January. Will plan a mandatory parent meeting for January to do state of the school presentation.
Family fair share status: 139 of 236 families (representing 196 students) have written checks; $125K received with $72K pledged. Projecting $225 this year. GM gave kudos to PaG for his work to write software program to track contributions.

9. New Business
None

10. Closed Session 9:42 PM

11. Next Meeting: December 13, 2006

13. Adjournment 10:04 PM
Moved PaG. Approved unanimously.