ISM Board Retreat
CSUMB, Alumni & Visitors Center, Board Room
100 Campus Center, Seaside, CA

Saturday, January 13, 2007

Minutes

1. Opening Session 9:00 AM
   A. Call to Order
   B. Roll call:
      ☑ Bobbie Infelise (BI) ☑ Grant Miles (GM) ☑ Chrissie Jahn (CJ)
      ☑ Paul Gaucher (PaG) ☑ Cary Neiman (CN)
      ☑ Prashant Gupta (PrG) ☑ Joanne Storkan (JS)
      ☑ Chris Hasegawa (CH) ☑ John Tilley (JT)
      ☑ Sean Madden (SM) ☑ Mike Whilden (MW)

2. Action Items
   A. Approval of MOU with MPUSD
      Moved GM. Seconded PaG.
      General review and discussion. PaG asked about status of discipline policy embedded in special education requirements; Neli Volante (NV) indicated that we are in compliance; PaG asked about publication in student handbook; NV indicated that it will be in student manual and every teacher has a copy. Karen St. Germain (KSG) asked if the MOU is accessible; CJ indicated that it can be requested and that it will be posted online once approved. Approved unanimously.

   B. Approval of ConApp, Part II
      Move GM. Seconded MW. Approved unanimously.

3. Hearings and Petitions

4. Strategic Planning
   A. Strategic Planning Guide approval
      General discussion of draft planning framework (available upon request). Agreed that the board will make all final decisions after seeking broad input from stakeholder groups, and that the board will communicate strategic planning as a collective responsibility for the ISM community. Extended timeline for planning to a full year, with a target completion date of December 2007. Agreed that the plan must be short and clear so that it is a living, usable document that will serve as a reference point for every action, request, etc.

   B. Planning assumptions
      No discussion
5. Facilities Planning / Class configurations 2007-08
CJ indicated that we have only been guaranteed the same classroom space for 07-08 that we have for 06-07. This does not provide for the addition of another 6th grade class, which is necessary given that we currently have two 5th grade classes. Given that, CJ has decided to draw names for only one kindergarten class to accommodate the added 6th grade section. Board endorsed decision to not add a class section before we have guaranteed space. CJ indicated that this will adversely impact our efforts to further diversify the school and to better reflect the Seaside neighborhood.

6. Finance/Development (Balance of this year, Following 2 years)
A. Current Financials – Actual expenses vs. Budgeted
B. Benchmark comparison with other schools
C. Discussion on investment choices/returns
D. General Fundraising (Community, Endowment)
GM presented a detailed ISM Financial Overview covering all points above (copy available upon request) with general discussion throughout.

7. Board Self Evaluation
(Forms to be distributed; completed and discussed at a later date.)

8. Closed Session: 3:50 PM
In accordance with Government Code, Sections 54950 - 54962, the Board must disclose the items to be discussed in closed session. This may be done by referring to the closed session agenda items as they are listed on the closed session agenda or by number of letter on the agenda. After closed session, the Board shall report out actions taken in closed session as required by law, including members’ vote and abstention. The Board will meet in closed session from 2:00-3:45 pm.
A. Public Employment

9. Open Session 4:09 PM
A. Call to order
B. Roll call:
   - [ ] Bobbie Infelise (BI)
   - [ ] Grant Miles (GM)
   - [X] Chrissie Jahn (CJ)
   - [ ] Paul Gaucher (PaG)
   - [ ] Cary Neiman (CN)
   - [ ] Prashant Gupta (PrG)
   - [ ] Joanne Storkan (JS)
   - [X] Chris Hasegawa (CH)
   - [ ] John Tilley (JT)
   - [ ] Sean Madden (SM)
   - [ ] Mike Whilden (MW)
C. Report of any Action Taken in Closed Session:
   Unanimously endorsed contract for Maren Dinsmore as Kindergarten instructional aide.

10. Adjournment 4:14 PM
    Moved PaG. Approved unanimously.