Board Meeting
Minutes

ISM School Campus, Library
1720 Yosemite Street
Seaside, CA 93955

Monday, April 21st, 2008
Closed Session—5:30 p.m.
Open Session—6:30 p.m.

1. Open Session 5:30 P.M.
   A. Call to Order
   B. Roll call
      X Plasha Fielding Will (PFW)  X Paul Gaucher (PaG)  X Prashant Gupta (PrG)
      X Chris Hasegawa (CH)  X Bobbie Infelise (BI)  X Robert Lee (RL)
      X Sean Madden (SM)  Ab Grant Miles (GM)  X Alastair Rodd (AR)
      X Chris Steinbruner (CS)  X Joanne Storkan (JS)  X John Tilley (JT)
      X Mike Whilden (MW)
      Administration representatives:  X Larry Cummins (LC)  X Lou Perske (LP)

2. Closed Session 5:35 P.M.
   In accordance with Government Code, Sections 54950 - 54962, the Board must disclose the items to be discussed in closed session.
   This may be done by referring to the closed session agenda items as they are listed on the closed session agenda or by number or letter on the agenda. After closed session, the Board shall report out actions taken in closed session as required by law, including members’ vote and abstention. The Board will meet in closed session from 6:05-7:00 P.M.
   A. Public Appointment
   B. Public Employment
   C. Conference with Real Property Negotiator
      Property:  1720 Yosemite Street, Seaside
      Negotiating Parties:  John Tilley/Paul Gaucher

3. Open Session 6:30 P.M.
   A. Call to order
   B. Roll call
      X Plasha Fielding Will (PFW)  X Paul Gaucher (PaG)  X Prashant Gupta (PrG)
      X Chris Hasegawa (CH)  X Bobbie Infelise (BI)  X Robert Lee (RL)
      X Sean Madden (SM)  Ab Grant Miles (GM)  X Alastair Rodd (AR)
      X Chris Steinbruner (CS)  X Joanne Storkan (JS)  X John Tilley (JT)
      X Mike Whilden (MW)
      Administration representatives:  X Larry Cummins (LC)  X Lou Perske (LP)
   C. Report of action taken in closed session:
      The Board ratified the hiring of Joshua Carr as a kindergarten teacher for the 2008-09 school year. Mr. Carr is also a new parent of an incoming kindergarten student.
   D. Hearings and Petitions
      Notice: The public may make comments related to items within the Board’s jurisdiction, which are not on the agenda. The Board may not respond except to ask clarifying questions. The length of comments may be limited to 3 minutes by the Chairman and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The public may make comments regarding items on the agenda at the time that item is considered by the Board
   E. Consent Items
      (1) Approval of minutes from Mar 31 2008 board meeting: Moved by: PaG   , Seconded by: JT
      Minutes approved with corrections noted, with the abstention of CH, CS, and RL.
   F. Correspondence: None
   G. Action Items
      (1) Consider adoption of ‘Appropriate Age and Grade Levels’ in Admissions Policy: Discussion about the rationale for the proposed resolution, as new policy to be monitored by the school. How best to address the issue of application and reaplication for parents, through preference admission for new child entering kindergarten. Resolution tabled until MW researches congruence of language as the change meets the admission criteria written in the charter. The Board requested Lou to provide a report on admissions procedures at the next meeting.
   H. Information/Discussion Items

The mission of the International School of Monterey is to educate all children toward becoming conscientious, compassionate, and responsible citizens of the world.
Head of School Report – Lou Perske: A report on the International School Testing results will be given at the next Board meeting. The question of criteria of field trip as related to curriculum was raised, and reviewed for whether there is assessment of the information on the field trip. None to date. LP suggested that he encourage the staff to strengthen the links between the academic outcomes of the field trips and the learning of the students.

PG raised the issue of why the administration is requesting parents to again pay for financing field trips.

PG raised the question about the status of the police report follow-up on the incident of the threatening graffiti found at the school. SM asked if procedures are in place in the Safety Plan related to what staff, parents, and students need to do when threats occur at school. LP will have the Safety Committee review the school plan and report back at the next meeting as to what procedures are to be followed.

Board reviewed the three proposed calendars for the 2008-09 calendar year and the recommendation of LP. PFW proposed that LP recommend version 1 with modifications made to insure that the holiday dates coincide with the MPUSD holiday dates. SM asked that data from 06-07 and 07-08 be reviewed and reported on to determine if Professional Development scheduled on Fridays affects attendance and report to the Board at the next meeting. Also, put calendar adoption as an action item.

LP reported on the IB and IPC information that was requested.

Finance Committee Report/Budget Analysis Review – Grant Miles/Rob Lee/Chris Steinbruner:

CS distributed an initial draft of the 2008-09 budget proposal for ISM. GM will also review the proposal to determine the viability of the expenses proposed for next year, based on past reports. PG asked the Board to provide feedback to CS for the next meeting.

Board took a recess and reconvened at 8:05 for Closed Session: Convened:

I. Roll call

X Plasha Fielding Will (PFW) X Paul Gaucher (PaG) X Prashant Gupta (PrG)
X Chris Hasegawa (CH) X Bobbie Infelise (BI) X Robert Lee (RL)
X Sean Madden (SM) Ab Grant Miles (GM) X Alastair Rodd (AR)
X Chris Steinbruner (CS) X Joanne Storkan (JS) X John Tilley (JT)
X Mike Whilden (MW)

Administration representatives: X Larry Cummins (LC) X Lou Perske (LP)

(1) No report.

Development Committee Report/Gala Update – John Tilley/Plasha Will/Paul Gaucher: JT reported on the mandatory parent day meeting and Foundation Board presentations and request for parent contributions to the school. The variety of procedures for planned giving was also reviewed with parents to explain how to give to the school for the next school year. SM proposed having the parents planned giving begin and run on the calendar year, as opposed to the school year. Event well received by the parents who attended, and provided them with an opportunity to determine if they are sure that they want to have their child/children attend. The Board also reviewed alternative nomenclature for “Fair Share”, such as annual giving. AR asked that the use of all annual funds contributed by families be named specifically, according to how funds are used, and that a different message illustrates the need for parents support from parents. PFW will provide a report to the Board at the next meeting.

Gala Report: Mike Wilden won the $5,000 half share of the raffle. SM did an excellent job with his auctioning skills, and the gala met its goal of raising $50,000.

PaG distributed the Family Fair Share earnings report to date. $300,000 will be total earned this year plus grants to support all extra funds needed for special programs and staff for this year.

J. Strategic Planning - Sean Madden: SM reported that the WASC Chair wants to see how the strategic plan informs and guides the operation of the school, so reports will be given at each Board meeting to update the Board on the implementation of the plan.

LC reported that Curriculum includes design, implementation, delivery, and assessment. Assessment results on the international test were high across the Board. Service Learning is being developed as part of the character development outcome 2. Alignment with state standards will be addressed this year and next to align each subject area both vertically and horizontally and will be continued next year through both professional development and leadership team work. New language arts materials will be adopted next year to support the alignment, and all materials are being reviewed this year to address
writing skills using D’Nealian, reading series, and the use of writing in other subject areas. LC has seen professional commitment to insuring that the curriculum is clearly articulated to staff, students, and parents, and that the curriculum works cohesively to promote academic success for all students. The Spanish instructional team has updated their curriculum, increased their commitment to professional development, and the team is being held accountable for their adherence to the implementation of the professional standards. Technology has to become part of the support of student work, as well as having tech support for the management of the equipment. Arts now also support the Spanish program and the social studies program. LC stated that the teachers need to have time for professional development when it works for the teachers, not at the end of the day. The administrators and teachers are working together to develop a plan to integrate the extracurricular activities into the supplement of the core subjects and to incorporate inquiry based projects to stretch their learning, based on assessment of academic progress and differentiated instruction. Sports and other extra curricular activities are again being reviewed for the acquisition of equipment and supplies for student access.

3. New Board Members – JS wants Board members to go for Lunch with Lauren Cohen.